

Goals and Objectives:

Goal	Objectives
Create Orientation and Welcome Packages for Newcomers	<ol style="list-style-type: none">1. Deliver orientation sessions to Newcomers.2. Inclusion of more community information with Newcomers Guide.3. Translation of packages into key languages.4. Evaluate our progress
Create a Multi-Cultural Hub	<ol style="list-style-type: none">1. Host community Hub orientations for newcomers.2. Host diverse workshops for all ages.3. Expand Hub to Pitt Meadows.4. Increase Hub space for networking and workshop opportunities.5. Evaluate our progress
Support Syrian Refugees	<ol style="list-style-type: none">1. Work towards reducing barriers and gaps for refugee supports, programs and services.2. Implement community cultural practices and education.3. Create knowledge tools and supports for service providers.4. Evaluate our progress.

GOAL 1: Create Orientation and Welcome Packages for Newcomers

Objective #1: Deliver orientation sessions to service providers, volunteers and newcomers.

Action	Responsible	When	Cost	Completed	Collaborators
1. Provide Newcomer Guide orientation sessions to service providers that sit on LIPs Council and their volunteers that operate the HUB.	LIPs Secretariat and Assistant	Spring/summer 2018	\$0		Fraser Health; PM Library; MR Library; City of MR (PR&C)
2. Provide Newcomer Guide orientation sessions to newcomers as need arises.	LIPs Secretariat and Assistant	Immediately after orientation for service providers and volunteers occurs.	\$0		

Objective #2: Inclusion of more community information with Newcomers Guide.

Action	Responsible	When	Cost	Completed	Collaborators
1. Newcomers Guide current as of December 2017. Update annually online and in print if funding is available.	LIPs Secretariat, Assistant & Researcher	Winter 2019	Dependent on depth of work. Approx. \$500 to \$1500		Fraser Health; PM Library; MR Library; City of MR (PR&C)
2. Gather community information over next year to include in updated guide.	LIPs Council, Secretariat, Assistant & Researcher	Beginning Winter 2018 & annually	\$0		
3. Create distribution strategies and distribute updated guide to partners, community and	LIPs Council, Secretariat, Assistant		\$0		

Objective #3: Translation of packages into key languages.

Action	Responsible	When	Cost	Completed	Collaborators
1. Research potential sources of funding to translate guide into various languages.	LIPs Council, Secretariat, Assistant	Beginning Winter 2018	\$0		LIPs Council
2. Translate updated guide in December 2018 and distribute accordingly.	LIPs Secretariat, Assistant & Researcher	Winter 2019	Dependent on funding acquired and costings for each language		

Objective #4: Evaluate our progress.

Action	Responsible	When	Cost	Completed	Collaborators
1. Completion of deliverables.	LIPs Secretariat, Assistant, Researcher	January 2019 and annually thereafter	Dependent on researcher fees. Approx. \$500		LIPs Council, Newcomer community
2. Survey to Committee.					
3. Focus group and/or discussion of survey results.					
4. Carry on, amend or dismiss further action based on findings.					

GOAL 2: Create a Multi-Cultural Hub

Objective #1: Host community Hub orientations.

Action	Responsible	When	Cost	Completed	Collaborators
1. Create working groups to organize how to orientate volunteers; deliver resources to newcomers and create a schedule of volunteers from different agencies with dates/times.	LIPs Council, Hub partners (ISS, MR Library), LIPs Secretariat	Spring/summer 2018	\$0		Fraser Health, ISS of BC, LIPs Council
2. Provide Hub orientation sessions to service providers that sit on LIPs Council, and their volunteers that operate the HUB, in conjunction with Newcomer Guide orientations.		Immediately after orientation for service providers and volunteers occurs.	\$0		
3. Volunteers provide Newcomer Guide orientation sessions to newcomers.		Summer 2018	\$0		

Objective #2: Host diverse workshops for all ages.

Action	Responsible	When	Cost	Completed	Collaborators
1. Research collaborative partnering and funding possibilities to host workshops at the Maple Ridge Library.	LIPs Secretariat, Assistant	September 2018	\$0		LIPs Council
2. Research what types of workshops would be hosted for newcomers/service providers.	LIPs Secretariat, Assistant	September 2018	\$0		
3. Report back to LIPs Council for discussion and decisions.	LIPs Secretariat, Assistant	October 2018	\$0		
4. Host bi or annual workshops based on above.	LIPs Secretariat, Assistant, Funding Partners, LIPs Council	Fall/winter 2018	Dependent on partnerships & funding acquired		

Objective #3: Expand Hub to Pitt Meadows.

Action	Responsible	When	Cost	Completed	Collaborators
1. Research collaborative partnering and funding possibilities to create a Hub in Pitt Meadows with room for service expansion.	LIPs Council, Secretariat, Assistant	Spring 2019	Dependent upon type of expansion, partnerships and donations.		Pitt Meadows Library
2. Create Pitt Meadows Hub based on findings above.	LIPs Council, Secretariat, Assistant	Dependent on Action #1			

Objective #4: Increase Hub space for networking and workshop opportunities.

Action	Responsible	When	Cost	Completed	Collaborators
1. Investigate possibility of a dedicated Hub room located at the Maple Ridge Library.	LIPs Council, Secretariat, Assistant	Fall 2018	\$0		ISS of BC, Maple Ridge Library, Pitt Meadows Library, LIPs Council
2. Expand networking opportunities, services and workshops to Pitt Meadows Hub based on space availability at Pitt Meadows Library.	LIPs Council, Secretariat, Assistant	Dependent on Action #1	\$0		

Objective #5: Evaluate our progress.

Action	Responsible	When	Cost	Completed	Collaborators
1. Completion of deliverables. 2. Survey to Committee. 3. Focus group and/or discussion of survey results. 4. Carry on, amend or dismiss further action based on findings.	LIPs Secretariat, Assistant, Researcher	January 2019 and annually thereafter	Dependent on researcher fees. Approx. \$500		LIPs Council, Newcomer community

GOAL 3: Support Syrian Refugees

Objective #1: Work towards reducing barriers and gaps for refugee supports, programs and services.

Action	Responsible	When	Cost	Completed	Collaborators
1. Review refugee programs, supports and emerging needs that are currently happening in our communities to assess gaps and barriers.	LIPs Secretariat, Assistant, Researcher	Summer 2018	\$0		Fraser Health, ISS of BC, City of MR (PR&C), PM Library
2. Report back to committee.	LIPs Secretariat	Winter 2019	\$0		
3. Research collaborative partnering and funding possibilities to create more opportunities for refugee programs and supports based on assessed gaps and barriers.	LIPs Secretariat, Assistant	Winter 2019	\$0		
4. Fund and/or create needed supports and programs.	LIPs Council, Secretariat, Assistant	Dependent on Action #3	Dependent on funding & partnerships		

Objective #2: Implement community cultural practices and education.

Action	Responsible	When	Cost	Completed	Collaborators
1. Review cultural practices and educational opportunities that are currently happening in our communities to assess gaps and barriers.	LIPs Secretariat, Assistant, Researcher	Winter 2018	\$0		LIPs Council
2. Report back to committee.	LIPs Secretariat	Spring 2019	\$0		
3. Research collaborative partnering and funding possibilities to create applicable cultural practices and educational opportunities based on assessed gaps and barriers.	LIPs Secretariat, Assistant	Summer 2019	\$0		
4. Present findings to community to inform service providers on needs of refugees.	LIPs Secretariat, Assistant	Dependent on Action #3	Dependent on funding & partnerships		
5. Fund and/or implement needed practices and educational opportunities.	LIPs Council, Secretariat	Dependent on Action #3			

Objective #3: Create knowledge tools and supports for service providers.

Action	Responsible	When	Cost	Completed	Collaborators
1. Review, create if needed, and put into practice knowledge tools for service providers	LIPs Council, Secretariat, Assistant	Spring 2019	\$0		City of Maple Ridge (PR&C), PM Library
2. Present knowledge tools to service providers.	LIPs Council, Secretariat, Assistant	Summer 2019	\$0		
3. Review, create if needed, and put into practice networking supports for service providers.	LIPs Council, Secretariat, Assistant	Fall 2019	\$0		

Objective #4: Evaluate our progress.

Action	Responsible	When	Cost	Completed	Collaborators
1. Completion of deliverables. 2. Survey to Committee. 3. Focus group and/or discussion of survey results. 4. Carry on, amend or dismiss further action based on findings.	LIPs Secretariat, Assistant, Researcher	January 2019 and annually thereafter	Dependent on researcher fees. Approx. \$500		LIPs Council, Newcomer community